

Fairway Café
At Boone Golf Club
Event/Facility Use Agreement

Event Name: _____ Event Date: _____
Type of Event: _____ Number of Guests (est.): _____
Start & End Times: _____ Setup Times: _____

Responsible Party Information:

Name: _____
Company or organization: _____
Address: _____

Phone/email: _____

Thank you for choosing the Fairway Café as your event venue. We look forward to helping you make your event a great success. This agreement addresses the basic guidelines pertaining to the use of the Fairway Café.

Food and Beverages

All food and beverages must be supplied and prepared by Fairway Café or Bandana's Catering. Outside food or beverages are prohibited. We must approve exceptions to this policy, such as specialty cakes for weddings, birthday's, etc., in advance.

Alcohol Policy

All state and local laws pertaining to the drinking age will be enforced and ID's are required from any person requesting alcohol service. Our staff reserves the right to refuse service to anyone for any reason. All beverages must be purchased from Fairway Café. Any blatant disregard for this policy may result in the entire party being asked to leave.

Rental Fees

Fee for exclusive use of the Fairway for up to five hours is \$200. This fee includes cleaning of dining area and setup of tables and chairs prior to event and basic cleaning and vacuuming after event. Any decorations, linens, extra tables and chairs, etc. we may provide are additional. Any required cleaning or repairs beyond normal wear and tear will be cause for additional charges. Use of any part of the premises (including parking lot) beyond the agreed upon end time will be charged at the rate of \$25 per quarter hour.

Menu Selection

Menu selections are due two weeks in advance of the event date. A guaranteed guest count is due 72 hours before the event so that food orders and staffing can be finalized. Once we receive your guarantee, your number may be increased but not decreased. Your food charges will be for the higher of the guaranteed guest count or the actual number in attendance.

Decorations

Setup and decorations to the Fairway Café may be made after operating hours and must be arranged in advance with our staff. Any candles must be in containers that catch wax. No nails, tacks or adhesive tape may be used on the walls or ceilings. Rice and birdseed for bridal parties are prohibited. Removal of all decorations prior to leaving the event is the host's responsibility. Additional fees will incur for any required damage repair or extra clean up.

Tables Chairs and Linens

Tables, chairs and vinyl table coverings located in the Fairway are available at no charge. Additional tables and chairs and cloth linens can be arranged at extra cost or you may provide your own.

Liability and Damages

The Fairway Café, Boone Golf Course and Bandana's, Inc. shall not liable for any and all accidents or injuries or any lost or stolen articles, within or outside the premises. The Responsible Party is liable for any damages to the Fairway Café and Boone Golf Course premises.

Smoking:

The Fairway Café is a smoke-free facility. Smoking is permitted only on the deck or patio. Cigarette butts thrown onto putting greens below deck could be cause for additional cleaning charges.

Parking Lot:

The parking lot will be locked each evening at the end of the last event. Any vehicles left in the parking lot will not be accessible until the golf course reopens. Any vehicles left more than 12 hours may be towed.

I have read this agreement and hereby agree to the above terms and guidelines for use of the Fairway Café.

Signature of Responsible Party

Date

Representing: _____